

EASTRIDGE PRESBYTERIAN CHURCH POSITION DESCRIPTION

TITLE: Director of Children and Youth Ministries

PURPOSE: To direct and facilitate the children and youth ministries of EPC
To continuously evaluate, initiate, and vision for the children and youth ministries of EPC. To seek and foster Christian community through building relationships with children and youth that strengthens their commitment to the church and growth in faith in Jesus Christ.

TIME: Full-Time Salaried

GENERAL QUALIFICATIONS:

Education and Experience

Bachelor's degree in Education or related field required

Five (5) years previous experience in field required

Other requirements

Valid driver's license and ability to meet EPC insurance requirements

Certified Christian Educator preferred

Knowledge, Skills and Abilities:

Knowledge of principals and best practices of Christian Education

Knowledge of the Reformed Faith and Presbyterian doctrine

Knowledge of boundary awareness in working with children and youth

Skill in listening and reflecting with others.

Skill in working with computers and social media applications

Skill in written and verbal communication

Ability to demonstrate enthusiasm and passion with a strong Christian faith communicated through faith formation activities

Ability to organize meetings, functions and activities

Ability to be self-directed and demonstrates initiative and creativity

Ability to work in a team environment with other professionals and volunteers

Ability to share faith with disciples of all ages

Ability to recruit and train volunteers

ESSENTIAL JOB FUNCTIONS:

- With the Learn Commission:
 - Evaluate, coordinate and implement faith formation materials for cradle program through high school age for children, young adults, and their parents
- Administer and direct the faith formation ministries
- Recruit, train, and support leadership for faith formation ministries
- Coordinate and support special faith formation activities as assigned

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- Communicate faith formation information in church publications and social media
- Coordinate and communicate activities, trips, retreats, and camps; including service, spiritual growth, and fellowship opportunities
- With the Worship Commission, provide opportunities for children and young adults to grow in their understanding and love of worship
- Other duties as assigned by Head of Staff

PHYSICAL DEMANDS AND ENVIRONMENTAL CONDITIONS:

- Work involves minimal lifting and physical activity, characterized as light work requiring exertion of up to 20 pounds occasionally and/or 10 pounds frequently.
- Normal office environment with little exposure to excessive temperature and noise.

ACCOUNTABILITY:

Accountable to Senior Pastor, Session and Personnel Committee in the performance of duties

ORGANIZATIONAL RELATIONSHIP:

Relate to professional peer groups, session, staff, commissions, task forces, congregation, and other churches in the community.

TERM:

Applications and Cover letters to:
office@eastridge.org